



# On-Campus Jobs Guide for Japan Studies Students

## Overview

This guide highlights on-campus student employment and leadership opportunities that may be relevant to students in the Japan Studies Program at LaGuardia Community College. It summarizes job titles, pay, offices, sample responsibilities, and typical recruitment periods based on available information from email announcements and web searches.

## 1 Student Support and Advising Roles

- **Student Success Mentor (SSM)**
  - **Pay rate:** \$19.12/hour
  - **Office:** Center for Teaching and Learning / First-Year Programming, M-311
  - **Description:** Leads First Year Seminar Studio Hour, helps students use ePortfolio and college tools, shares success strategies, reports progress to faculty, and supports first-year events and resources.
  - **Typical recruitment times:** June and December.
  - **Contact/URL:** <https://www.laguardia.edu/students/peer-programs/student-success-mentors/> / M-331 / SSM@lagcc.cuny.edu
- **Peer Advisor**
  - **Pay rate:** \$19.12/hour
  - **Office:** Peer Advisor Academy / CTL, M-408
  - **Description:** Works one-on-one with students on course selection, degree mapping, academic planning, and campus resources while building advising, communication, and teamwork skills through training.
  - **Typical recruitment times:** June and December.
  - **Contact/URL:** <https://www.laguardia.edu/students/peer-programs/the-peer-advisor-academy/> / B-215 / peeradvisoracademy@lagcc.cuny.edu
- **CREAR Futuros Mentor**
  - **Pay rate:** Stipend potential of \$3,000 or more per semester
  - **Office:** CREAR Futuros / Casa de las Américas, M-144
  - **Description:** Mentors up to 15 students, holds check-ins, supports academic navigation and advocacy, attends meetings and trainings, and represents the program at events as a student leader.
  - **Typical recruitment times:** April hiring; required training in August and early January.
  - **Contact/URL:** <https://www.laguardia.edu/students/rebels-resources/>

## 2 Technology, Tutoring, and Academic Support Roles

- **Student Technology Mentor (STM)**
  - **Pay rate:** \$19.12/hour (to be confirmed)
  - **Office:** CTL / STM program; contacts listed in M-403A, MB-57, and M-417B
  - **Description:** Supports faculty, students, and staff with digital tools, web pages, Blackboard or WordPress, ePortfolio, multimedia projects, troubleshooting, tutorials, and one-on-one technology help.
  - **Typical recruitment times:** January recruitment for the spring semester.
  - **Contact/URL:** <https://www.laguardia.edu/students/peer-programs/student-technology-mentors/> / Pablo Avila / pavila@lagcc.cuny.edu
- **Academic Peer Instruction (API) Tutor / Leader**
  - **Pay rate:** \$19.12/hour
  - **Office:** API program; current handbook gives website and phone, and older materials place it in E-115Q
  - **Description:** Audits high-risk courses, takes notes, and runs weekly out-of-class group study sessions for students enrolled in those courses, with training and mentoring throughout the semester.
  - **Typical recruitment times:** Before the start of a semester.
  - **Contact/URL:** <https://www.laguardia.edu/students/peer-programs/the-peer-advisor-academy/>



- **Modern Language Lab Tutor**
  - **Pay rate:** Not listed in the provided source text
  - **Office:** Modern Language Lab, B-206
  - **Description:** Provides language tutoring and refresher sessions for day, evening, and weekend students; the lab also offers placement and exemption exams.
  - **Typical recruitment times:** Not stated in the provided source text.
  - **Contact/URL:** <https://www.laguardia.edu/modern-languages/> / Julio Rosario / B-206 / [jrosario@lagcc.cuny.edu](mailto:jrosario@lagcc.cuny.edu)

### 3 Communications and Leadership Roles

- **Social Media Content Creator (Street Team)**
  - **Pay rate:** \$19/hour
  - **Office:** Communications and External Affairs, E-509A
  - **Description:** Creates multimedia content for LaGuardia's official social media and website, helping boost student engagement and retention while working flexible part-time hours around class schedules.
  - **Typical recruitment times:** January hiring for the spring semester.
  - **Contact/URL:** <https://www.laguardia.edu/streetteam/> / [nsierravargas@lagcc.cuny.edu](mailto:nsierravargas@lagcc.cuny.edu)
- **President's Society Ambassador**
  - **Pay rate:** \$4,000 stipend per semester
  - **Office:** LaGuardia Foundation, E-517
  - **Description:** Semester-long ambassador and leadership program. Students attend workshops, networking events, and college functions while building professional skills in interviewing, public speaking, presentation, and career planning.
  - **Typical recruitment times:** Spring application cycle; summer interviews.
  - **Contact/URL:** <https://www.laguardia.edu/about/laguardia-foundation/president-society/>

### 4 Federal Work-Study Options

- **Federal Work-Study (FWS)**
  - **Pay rate:** \$15.00/hour in the cited 2023–2024 information; other materials say rates start at \$15/hour and vary by position
  - **Office:** Student Financial Services, C-113
  - **Description:** Financial-aid-based part-time employment program. Eligible students may work on campus, off campus, or sometimes apply the placement toward an approved internship, generally up to 20 hours per week.
  - **Typical recruitment times:** No single fixed season stated; students are notified through the financial aid award process and may also request placement or waitlist consideration.
  - **Contact/URL:** <https://www.laguardia.edu/payingforcollege/federal-work-study/>

### Links

- Japanese Option webpage: <https://t-nagano.com/projects/JapaneseProgram/> 
- Japanese Option Blog: <https://chrysanthemum.commons.gc.cuny.edu> 
- Japanese Option Discord: Contact [tnagano@lagcc.cuny.edu](mailto:tnagano@lagcc.cuny.edu) for the invitation link 
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